



The Credit Valley Conservation Authority (CVC) is a partnership of the municipalities within the Credit River Watershed. We are dedicated to conserving, restoring, developing and managing the natural resources of our watershed. Together we have a long and successful history of ensuring a clean supply of water for human and environmental needs. At this time, we are seeking to fill the position of:

Conservation Youth Corps – Crew Leader

4 Casual Positions

SUMMARY OF FUNCTIONS

Reporting to the Program Coordinator, this position will support CVC's Conservation Youth Corps (CYC) program. Crew Leaders will assist the Program Coordinator with program promotion, planning and implementation. Each Crew Leader will be responsible for supervising and leading youth volunteers through a variety of stewardship activities across the watershed. Candidates must have leadership and supervisory experience with youth, be motivational, and enthusiastic in the performance of their duties. Crew Leaders will be expected to participate in all activities with youth participants; these will often include strenuous physical activities in the outdoors, over rough terrain and potentially in adverse weather conditions. During the summer holiday break, crew leaders will be responsible for supervising crews of 7 high school aged youth for one week, each week of summer. Crew leaders must be able to work independently, have strong organizational and problem solving skills, and field experience.

CVC is committed to the health and safety of all its employees, program partners and volunteers. Crew Leaders will, at all times, be expected to put safety first, assume responsibility for their own safety, for that of co-workers, and for that of the youth entrusted to their supervision.

ELIGIBILITY REQUIREMENTS

- Post secondary education in Natural Resource Management, Environmental Science, Ecology, Geography, or related discipline;
- 1 year experience related to conservation / environmental stewardship project implementation;
- Experience with volunteer management and supervision (with youth preferred);
- Demonstrated knowledge of ecosystem restoration;
- Knowledge of group dynamics and team building;
- Advanced communications and customer service skills;
- Valid Class 'G' Ontario driver's license required;
- Able to work some weekends;
- Experience with database management considered an asset;
- Experience with driving larger vehicles and towing trailers considered an asset (training will be provided);
- Driver's abstract required (condition of employment);
- Standard First Aid required (condition of employment);
- Police reference check required (condition of employment);

SUMMARY OF MAJOR TASKS

1. Develop and follow work plans, daily schedules and equipment preparation in cooperation with Program Coordinator;
2. Assist with the development of program materials, educational and conservation opportunities for participants;
3. Act as an ambassador for CYC program to schools, students and the community by attending various public events and arranging for and giving in-class presentations to high school students;
4. In concert with other CVC staff or on your own supervise tree planting, stream rehabilitation, and other 'Eco-Experiences' in a stimulating manner to create a positive work environment for the Conservation Youth Corps or other volunteers;
5. During summer months provide supervision, leadership and motivation for a team of seven youths planting trees and doing other watershed restoration activities;
6. Deliver prepared educational materials to participants designed to broaden their range of environmental / conservation knowledge and awareness;
7. Work in CVC's tree nursery, assisting with maintenance of trees, loading and delivering trees and shrubs to CYC planting sites;
8. Maintain daily activity logs and contribute to a wrap-up report summarizing accomplishments, partnerships, and the budget results;
9. Other duties as assigned.

Anticipated Start and End dates : May 10, 2010 to September 3, 2010

Hourly Rate: \$17.52 to \$19.00

Forward resume by **February 5, 2010** to:

Credit Valley Conservation

Fax (905) 670-5613 or E-mail: hrcvc@creditvalleyca.ca

www.creditvalleycons.com

Please quote "**CYC Crew Leader**" on resume/letter.

Resumes/letters submitted electronically must be submitted in Word format

Important Information:

Selected candidates must appear in person at our offices in Mississauga to be considered, there will be no telephone interviews. We anticipate that interviews will be scheduled Monday to Friday the weeks of February 15 to 19 and 22 to 26. **Please indicate in your covering letter which week you would be available for interview if selected.**

We thank all applicants for their interest. However only those selected for an interview will be contacted. No phone calls please.

Credit Valley Conservation is an Equal Opportunity Employer.